



MINUTES OF THE ANNUAL GENERAL MEETING  
OF THE CLUB HELD AT CAFÉ DUVET AT  
4PM ON SATURDAY JUNE 14<sup>TH</sup> 2014

Present:	Management Committee	
	Mark Beech	– Chairperson
	Lori Shaw	– Membership Secretary
	Julie Rebelo	– Treasurer
	Matthew Wray	– Secretary
	Jennifer Mangel	- Kit Manager
	Adult members	
	Frederic Guiral	- Parent / coach
	Kris Stanhope	- Parent
	Denise Fair	- Parent
	Dana Duncan	- Parent
	Jenny Buck	- Coach

The meeting was called to order at 4.00pm. The quorum was approved

CHAIRPERSON'S REPORT

The Chairman reported on another very successful year for the club, which now boasts 100+ members. He also confirmed that the club had secured renewed sponsorship for the year ahead – which will be used to pay for a redesigned kit – and outlined another potential sponsorship deal which will provide new balls for the club (since confirmed with the club's thanks to Bayside Dental).

The committee has sourced a new streamlined approach to managing the club's membership, which is being introduced for the new season – based on an online resource from Teamsnap. This will eliminate the need for much manual processing, spreadsheets and individual contact lists.

The Chairman acknowledged that he has received feedback from some parents relating to communication challenges – and the expectation is that the move to Teamsnap will help significantly in this area.

ACCOUNTS

The main source of income for the club continues to come from sponsorship and membership fees, with some additional coming in from charging for bus

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travel. The major expenditure item remains the hire of the pitch, together with investments made in new kit, new equipment and miscellaneous costs associated with tournament participation, social functions and web costs. At the end of the season the club had a surplus of some 35,000 HKD, which is planned to support some equipment refresh, together with potential clinics and other social events in the new year.

It was noted that HKIS now charges the club for tournament participation, which was not the case in previous years. The club was also able to support a beach fun day in addition to the end of season events, and a thank you session for the coaches who all give so much of their time to making the club a success.

A full set of accounts was available for scrutiny at the meeting and will be circulated to members with these minutes

### MEMBERSHIP FEES

Membership fees will be maintained at the current 1,000 HKD per year for all girls.

All payments will now be transacted online through PayPal which will also significantly reduce the committee's administrative load and reduce the risk of lost cheques / errors. Payments will link to Teamsnap too. A newly designed shirt will be provided to all players in the new season who have completed the registration and payment process. Emails will be sent to existing players regarding renewals.

### MANAGEMENT COMMITTEE

It was resolved that the following appointments to serve on the Management Committee until the earliest of the Club's next Annual General Meeting or their resignation were approved

Chairperson	Lori Shaw
Vice Chairperson	Mark Beech
Treasurer	Julie Rebelo
Secretary	Matthew Wray

The following volunteer roles were also agreed:

Kit Manager	Jen Mangel
Social Secretary	Dana Duncan

### ANY OTHER BUSINESS

It was proposed to host an end of season tournament in DB – potentially using both the DBIS and North Plaza pitches. Timing to be defined – likely

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after the close of the rugby season and before the weather becomes too hot.  
The committee will define and announce dates in due course.

Plans for a Hong Kong Girls' soccer league at u10, u11 and u12 ages (which would replace the current development league structure) have been received by the committee – more communication on this will be provided at the start of the new season.

It was recommended to end the 2014/15 season by the end of May, as for the last few weeks of training this year the weather was increasingly hot and humid. A final decision will be communicated by the committee at the start of the new season.

A further suggestion which will be examined is to look at introducing an under 6 age group – possibly starting in January 2015. Again the committee will report back in the new season.

The meeting closed at 5.15pm

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